#### Notice

## Department of Zoology, Vijaygarh Jyotish Ray College

# Instructions for candidates appearing for odd semester (3<sup>rd</sup> +5th) Examinations under CBCS system & Part -1/ Part 2 Examinations,2021 going to be held from 15.01.2022 (Online Mode)

The above mentioned students are hereby instructed to go through the instruction given herein for their forthcoming university examination going to be held on and from 15.01.2022.

## A. GENERAL INSTRUCTIONS

- 1. Write on one side only of A4 size white paper
- 2. Use Black ink pen
- 3. Scan/Photo of all Pages of the Unit/Paper sequentially and save in Pdf file format
- 4. File name will be Your name+ University Roll number + ZOOA/G + Paper

Eg. ABCD.1234-56-1234.ZOOA.CC5

5. Preserve Hard copies in a file until result declaration

#### **B. INSTRUCTION FOR FIRST PAGE**

- 1. Name
- 2. University Roll
- 3. Registration Number
- 4. Subject ZOOA/G
- 5. Paper –
- 6. Page Number

#### C. INSTRUCTION FOR SUBSEQUENT PAGES

- 1. University Roll
- 2. Subject ZOOA/G
- 3. Paper -
- 4. Page number

## D. RECEIVING QUESTION PAPERS:

Question Papers will be available from University website, College website, to your respective Google Classroom platform and WhatsApp group fifteen minutes before the examination started.

## E. SUBMISSION OF ANSWER SCRIPTS:

Your answer script is to be submitted as a single PDF file within half an hour after examination ended in the respective email mentioned bellow

### Email id for script submission

For Semester 3 Zoology Honours- <u>examsem3hons@gmail.com</u> For Semester 5 Zoology Honours- <u>examsem5hons@gmail.com</u> For Semester 3 Zoology General- <u>examsem3gen@gmail.com</u> For Semester 5 Zoology General- <u>examsem5gen@gmail.com</u> For Part2 General- <u>exampt2gen@gmail.com</u>

(Head, Department of Zoology) Dated-10<sup>th</sup> January, 2022